

Resources Portfolio Holder Meeting – Decision Record Biennial Review of Procurement Procedures

Decision Made By:	Councillor K Greenwood
Date Decision made:	13 May 2022
Date of Publication	13 May 2022
Decision Reference Number	Res_13_05_22_01
Call in period ends	23 May 2022 5PM
Implementation date (if not called in)	24 May 2022

Notes:

1. Decisions may be called-in by the Chair of the Overview and Scrutiny Committee or three elected Members who must be signatories on the document.
2. Requests to call-in must be delivered to the Assistant Director Legal and Democratic Services (Monitoring Officer) in writing by the date and time specified above (See Pt 3 Section D [Overview and Scrutiny Procedure Rules] of the Constitution);
3. In the absence of any call-in, decisions will come into force and may then be implemented on the expiry of 5 clear working days after the publication date (see above);
4. Decisions marked ** may not be called-in as they were made under special urgency rules.

Please return to Member Services:

Karen Edmondson 01768 212450
Heather Donaldson (part time) 01768 212183
Lewis Powell 01768 212230
Email: cttee.admin@eden.gov.uk

Resources Portfolio Holder Meeting – Decision Record
Biennial Review of Procurement Procedures

To be completed by the decision maker:

Decision Reference Number	Res_13_05_22_01
Date Decision Made	13/05/22
Portfolio:	Resources Portfolio Holder Meeting
Decision made by:	Councillor K Greenwood
Interests Declared:	None
Subject Matter:	Biennial Review of Procurement Procedures
Purpose of Report:	To present the Council's Procurement Procedures for approval.
Decision:	RESOLVED that the appended procurement procedures 2022 be approved.
Reasons for Decision	Effective procurement is important in a sound system of corporate governance. These Procurement Procedures set out clearly the procedures and steps that Council Officers (and Members) should take.
Summary of Options Rejected:	No alternatives considered.
Reports and Background Papers Considered	None
Relevant Overview and Scrutiny Committee:	Overview and Scrutiny Committee
Urgent Decision not Subject to Call In	No
Consent of Chairman/Vice-Chairman to Urgency	N/A
Portfolio holder signature	

Resources Portfolio Holder Meeting – Decision Record Annual Review of Procurement Strategy

Decision Made By:	Councillor K Greenwood
Date Decision made:	13 May 2022
Date of Publication	13 May 2022
Decision Reference Number	Res_13_05_22_02
Call in period ends	23 May 2022 5PM
Implementation date (if not called in)	24 May 2022

Notes:

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Resources Portfolio Holder Meeting – Decision Record
Annual Review of Procurement Strategy.

To be completed by the decision maker:

Decision Reference Number	Res_13_05_22_02
Date Decision Made	13_05_22
Portfolio:	Resources Portfolio Holder Meeting
Decision made by:	Councillor K Greenwood
Interests Declared:	None
Subject Matter:	Annual Review of Procurement Strategy
Purpose of Report:	To present the Council's Procurement Strategy for approval
Decision:	RESOLVED that the appended Procurement Strategy 2022 be approved.
Reasons for Decision	Effective procurement is important in a sound system of corporate governance. This Procurement Strategy sets out clearly the procedures and steps that the Council should take.
Summary of Options Rejected:	No alternatives considered.
Reports and Background Papers Considered	None
Relevant Overview and Scrutiny Committee:	Overview and Scrutiny Committee
Urgent Decision not Subject to Call In	No
Consent of Chairman/Vice-Chairman to Urgency	N/A
Portfolio holder signature	

Resources Portfolio Holder Meeting – Decision Record NNDR Write Offs

Decision Made By:	Councillor K Greenwood
Date Decision made:	13 May 2022
Date of Publication	13 May 2022
Decision Reference Number	Res_13_05_22_03
Call in period ends	23 May 2022 5PM
Implementation date (if not called in)	24 May 2022

Notes:

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2. Requests to call-in must be delivered to the Assistant Director Legal and Democratic Services (Monitoring Officer) in writing by the date and time specified above (See Pt 3 Section D [Overview and Scrutiny Procedure Rules] of the Constitution);
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Resources Portfolio Holder Meeting – Decision Record
 NNDR Write Offs

To be completed by the decision maker:

Decision Reference Number	Res_13_05_22_03
Date Decision Made	13_05_22
Portfolio:	Resources Portfolio Holder Meeting
Decision made by:	Councillor K Greenwood
Interests Declared:	None
Subject Matter:	NNDR Write Offs
Purpose of Report:	To set out a number of write-offs for the Portfolio Holder's consideration.
Decision:	RESOLVED that £88,366.42 is written off for accountancy purposes.
Reasons for Decision	The debts are considered to be irrecoverable and, if the proposal is agreed, they will be written off the individual accounts involved and from the Council's ledger.
Summary of Options Rejected:	No other options have been considered.
Reports and Background Papers Considered	None.
Relevant Overview and Scrutiny Committee:	Overview and Scrutiny Committee.
Urgent Decision not Subject to Call In	No.
Consent of Chairman/Vice-Chairman to Urgency	N/A
Portfolio holder signature	